



## Request and Agreement to Arbitrate

To the Grievance Committee of Aspire North REALTORS®

Filed \_\_\_\_\_, 20\_\_\_\_

1. The undersigned, by becoming and remaining a member of Aspire North REALTORS® (or Participant in its MLS), has previously consented to arbitration through Aspire North REALTORS® under its rules and regulations.
2. I am informed that each person named below is a member in good standing of Aspire North REALTORS® (or Participant in its MLS), or was a member of said Association of REALTORS® at the time the dispute arose.
3. A dispute arising out of the real estate business as defined by Article 17 of the Code of Ethics exists between me and/or my firm and (list all persons and/or firms you wish to name as respondents to this arbitration):

_____	REALTOR® principal	_____
(Name)		Address
_____	REALTOR® principal	_____
(Name)		Address
_____		_____
Firm		Address

*(NOTE: Arbitration is generally conducted between REALTORS® (principals) or between firms comprised of REALTOR® principals.)*

4. There is due, unpaid and owing to me (or I retain) from the above-named persons the sum of \$\_\_\_\_\_. My claim is predicated upon the statement attached, marked Exhibit I and incorporated by reference into this application. The disputed funds are currently held by \_\_\_\_\_.

5. I request and consent to arbitration through Aspire North REALTORS® in accordance with its Code of Ethics and Arbitration Manual (alternatively, "in accordance with the professional standards procedures set forth in the Bylaws of Aspire North REALTORS®"), and I agree to abide by the arbitration award and to comply with it promptly. In the event I do not comply with the arbitration award against me, I agree



to pay the party obtaining such confirmation the costs and reasonable attorney's fees incurred in obtaining such confirmation and enforcement.

6. I enclose my check in the sum of \$250.00 for the arbitration filing fee. \* (Not to exceed \$500)
7. I understand that I may be represented by counsel, and that I am requested to give written notice of my intention to have counsel present fifteen (15) days before the hearing to the Board and the other party, including legal counsel's name, address and phone number. Failure to provide this notice will not

*invalidate my right to legal representation, however, up on the request of any other party, a continuance of the hearing may be granted if the hearing panel determines that the rights of any other party require representation by legal counsel.*

8. The Complainant must provide a list of witnesses he/she intends to call at the hearing and copies of exhibits to the Board and to the other party not less than fifteen (15) days before the hearing. The Respondent must provide a list of witnesses he/she intends to call at the hearing and copies of exhibits to the Board and to the other party not less than seven (7) days prior to the hearing. Each party shall arrange for his/her witnesses to be present at the time and place designated for the hearing. The following REALTOR® nonprincipal (or REALTOR-ASSOCIATE® nonprincipal) affiliated with my firm has a financial interest in the outcome of the proceeding and has the right to be present throughout the hearing:

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9. Failure to provide a list of witnesses and copies of exhibits within the time specified will constitute a waiver of the right to call those witnesses or use exhibits at the hearing, unless the Chairperson agrees to allow their testimony or use of exhibits.
10. Under the penalties of perjury, I declare that this application and the allegations contained herein are true and correct to the best of my knowledge and belief and this request for arbitration is filed within 180 days after the closing of the transaction, if any, or within 180 days after the facts constituting the arbitrable matter could have been known in the exercise of reasonable diligence, whichever is later.
11. Are the circumstances giving rise to this arbitration request the subject of civil litigation? Yes  No





12. *This shall be deemed an arbitration agreement within the meaning of the Revised Judicature Act, section 5001, et seq: MSA 27a.5001 et seq: and Michigan Court Rule 3.602 and the undersigned agree that such judgment may be entered in any circuit court upon the award.*

13. If either party to an Arbitration Request believes that the Grievance Committee has incorrectly classified the issue presented in the request (i.e. mandatory or voluntary), the party has 20 days from the date of receipt of the Grievance Committee’s decision to file a written appeal of the decision. Only those materials that the Grievance Committee had at the time of its determination may be considered with the appeal by the Board of Directors.

14. Important note related to arbitration conducted pursuant to Standard of Practice 17-4(1) or (2); Where arbitration is conducted between two (or more) cooperating brokers pursuant to Standard of Practice 17-4(1) or (2), the amount in dispute and the amount of any potential resulting award is limited to the amount paid to the Respondent by the listing broker, seller or landlord and any amount credited or paid to a party to the transaction at the discretion of the Respondent.

15. Address of the property in the transaction giving rise to this arbitration request:

\_\_\_\_\_

16. The sale/lease closed on: \_\_\_\_\_

17. **Agreements to arbitrate are irrevocable.**

Dated: \_\_\_\_\_ at \_\_\_\_\_

**Complainant(s):**

\_\_\_\_\_  
Name (Type/Print) Signature of REALTOR® Principal Date

\_\_\_\_\_  
Street Address Telephone

\_\_\_\_\_  
Name (Type/Print) Signature of REALTOR® Principal Date





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Street Address

Telephone

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Name of Firm\*

Street Address

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*\* In cases where arbitration is requested in the name of a firm comprised of REALTORS® (principals), the request must be signed by at least one of the REALTOR® principals of the firm as a co complainant.*

For questions, contact [jennifer@aspirenorthrealtors.com](mailto:jennifer@aspirenorthrealtors.com)

